



**606.14 Library Service and Writing  
Accommodation**

Number Series: 600 - Corrections Division  
Approved Date: March 18, 2019  
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Sheriff's Approval: Digital  
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**606.14-1 Policy**

- I. Accommodations shall be provided to inmates for reading and writing during non-sleeping hours. The Hendry County Sheriff's Office Corrections Division shall maintain a current library for recreational reading, to enhance inmate knowledge through literature. Library services shall be available to all inmates held beyond first appearance.
- II. Interaction and participation with the Clewiston Public Library shall be maintained to establish criteria for the selection of materials and as a means of increasing the materials available to inmates.

**606.14.2 General Information**

Dayroom seating/tables shall provide writing accommodation for inmates in general population during non-sleeping hours.

**606.14-3 Library Services Procedures**

- I. The library will maintain books of varied topics, e.g., fiction, non-fiction, western, etc.
- II. Inmates will be allowed two books at one time.
- III. To obtain a book or magazine, the inmate may request the book cart from any housing deputy or by submitting an Inmate Request Form on the kiosk.
- IV. Inmate requests will be filled unless the inmate has been issued the allotted number of books, or the inmate fails to return borrowed material. Inmates who abuse library materials will not be eligible for library services.
- V. Inmates are allowed access to reading materials once weekly.
- VI. Reading materials will be made available to inmates in secure confinement upon request unless security requirements dictate otherwise.

**REFERENCES**

State/Federal Regulations:  
Florida Model Jail Standards

FCAC:

N/A

PREA:

N/A

Forms:

Inmate Request / Grievance

Other Policy/ Procedure References:

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